

CHANGE OF NAME (ADULT)

This checklist is designed to help persons seeking to represent themselves in court without the assistance of an attorney. It is meant to serve as a guide only. It is not guaranteed that either the instructions or the forms will achieve the result desired by the parties. It is not ensured that any individual judge will follow the procedures exactly or accept each form drafted. Any person using these instructions and forms does so at their own risk.

Please note, the Family Court Case Management Self-Help Office provides procedural information and cannot give legal advice.

All forms listed below can be found at WWW.FLCOURTS.GOV under Self Help, Family Law Forms, unless otherwise noted.

- **Petition for Change of Name (Adult) - Form 12.982(a)** Read all directions and complete the petition *entirely*.
Petitioner must be a resident of and currently reside in Lake County
- **Designation of Current Mailing and E-Mail Address - Form 12.915**
- **Cover Sheet for Family Court Cases - Form 12.928**
- **Notice of Related Cases - Form 12.900(h)**
- **Background Check:** Unless you are seeking to restore a **former name** you must have fingerprints/background check done. The background check shall include ALL prior, present, future names, and aliases Petitioner was/is/may be known by. The Lake County Sheriff's Office offers fingerprinting services for Lake County residents **only**. For more information visit: <https://www.lcso.org/bureaus/fingerprinting/index.php?>
The O.R.I. number – **FL923850Z** must be provided at the time of service.
- **Proper Documentation of All Former Names** – If you have been known by any former names, it is required to provide a copy of the Court order(s)/judgement(s) and/or marriage certificate(s).

Additional Forms: Disclosure from Nonlawyer – Form 12.900(a)