



DONALD SCAGLIONE  
CIRCUIT JUDGE  
FIFTH JUDICIAL CIRCUIT OF FLORIDA

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**HIGH PRIORITY NOTICE**  
**AND ADMINISTRATIVE NOTICE**

Amended May, 2024 for Scaglione "DS" Division  
See SC 2023-962 Effective January 1, 2025

Attorneys and Parties are directed to and responsible for knowledge and application of:

Scaglione DCMS Order

and they are responsible for Notice to the Court.

**ALL PARTIES** are advised that **it is their responsibility** to be aware of all Administrative Orders pursuant to Circuit Civil Division – Donald E. Scaglione.

**ALL PARTIES** are directed to the Donald E. Scaglione webpage at [www.circuit5.org/courts-judges/hernando-county/judiciary/donald-e-scaglione/](http://www.circuit5.org/courts-judges/hernando-county/judiciary/donald-e-scaglione/)

See Administrative Orders as to (including but not limited to):

- Courtesy copies to the Court. (Not through the E-Portal see link located on the Court's webpage)
- Motion Practice Procedures
- Motion in Limine Practice Procedures
- Meet and Confer Practice and Procedure Administrative Order as well as SC 24-662 Effective January 1, 2025
- Amended Order as to Continuances

- Administrative Order as to Summary Judgments (See SC 2023-662 Effective January 1, 2025)

There are additional **Orders** on the **Website** that the **Parties/Counsel are responsible for compliance.**

**Additionally:** All scheduling is conducted via the **Website.**

See also the Scheduling/Hearing Memorandum as to the type of Motions that will receive a hearing.

Additionally, review and comply with proper certificate of service for all proposed orders.

The court directs the parties to follow:

**See SC 2024-662 and SC 2023-962 Effective January 1, 2025.**

*Florida Rule of General Practice and Judicial Administration*  
2.250(a)(1)(B) states that the presumptively reasonable period of time for the resolution of a civil jury case is eighteen (18) months.

*Florida Rule of General Practice and Judicial Administration* 2.545(a) requires judges and lawyers to “conclude litigation as soon as it is reasonably and justly possible to do so.”

It is incumbent upon **you/and your staff** to be aware and comply with all Administrative Orders.