

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT  
OF THE STATE OF FLORIDA**

ADMINISTRATIVE ORDER NUMBER: A-2024-33-A

**AMENDED ADMINISTRATIVE ORDER REGARDING  
WEEKEND AND HOLIDAY DUTY 2025  
(Amended only to add newly elected judges to the roster)**

The undersigned having considered that (1) Rule 3.130(a) of the Florida Rules of Criminal Procedure provides for the prompt first appearance of all arrested persons, (2) it is the opinion of a majority of the Circuit and County Court Judges of the Fifth Judicial Circuit that such judges share the responsibility for first appearance duty on weekends and holidays, and (3) matters other than first appearance hearings sometimes arise during weekend and holidays, it is upon consideration thereof and pursuant to Rule 2.215 of the Florida Rules of Judicial Administration:

ORDERED AND ADJUDGED as follows:

1. When a single holiday falls within a regular work week the judge assigned to duty the preceding weekend shall also be assigned to duty on such holiday. In Lake and Marion counties, when a holiday falls on a Friday, the duty will switch at noon and the holiday will be split between the two judges on that day. It will be the responsibility of the morning duty judge to handle all bond hearings and shelters.

2. The Administrative Judges of Citrus, Hernando, and Sumter Counties shall enter an appropriate administrative order or otherwise establish policy to provide for availability of a duty judge during periods not covered by this order. In those counties, weekend duty shall begin at 5:00 P.M.

3. In Marion County, the duty judge shall be responsible, on a 24-hour basis, for handling emergency matters in the absence of the judge assigned to the division where the emergency arises, including at all times the courthouse is open.

4. Nothing in this Order shall preclude judges from trading or accepting responsibility for another judge's duty. Should any judge be unavailable for assigned duty it shall be his or her responsibility to contact another judge to be available.

5. It shall be required in Lake County that no later than 11:30 a.m. on the Friday preceding a weekend the on-duty judge shall deliver to the next on duty judge the cell phone and iPad in order to

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provide 24-hour emergency contact with such judge through the Lake County Sheriff's Department.

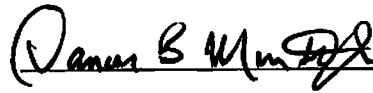
6. Any County Court Judge on weekend or holiday duty is hereby assigned and appointed to act as a circuit court judge of the Fifth Judicial Circuit should an emergency arise requiring the actions of a circuit court judge during his or her duties.

7. The Circuit Court or County Court Judge responsible for weekend or holiday first appearance duty in those counties wherein any juvenile(s) are being held awaiting a judicial hearing pursuant to Chapter 39.F.S. shall also be responsible for conducting such juvenile hearing. It shall be the responsibility of the Department of Children and Family Services to notify the judge on duty of the need for such hearing.

8. The attached document contains the duty rotation schedule. **THIS DUTY SCHEDULE IS SUBJECT TO CHANGE. PLEASE SEE THE FIFTH JUDICIAL CIRCUIT WEBSITE FOR THE MOST CURRENT SCHEDULE.**

9. The provisions of this Order shall become effective at 12:01 a.m., January 1, 2025.

DONE AND ORDERED in Chambers, at Brooksville, Hernando County, Florida, this 4<sup>th</sup> day of Sept., 2024.



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Daniel B. Merritt, Jr., Chief Judge, Fifth Judicial Circuit

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## WEEKEND and HOLIDAY DUTY 2025

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JANUARY, 2025

LAKE COUNTY

MARION COUNTY

TRI-COUNTY

1 (Holiday)	Mosley	Sanders	Militello
4,5	Jones	Youmans	Vergara
11,12	Helm	Mackey-Barnes	Carney
18,19	Welke	Craggs	Thomas
20 (Holiday)	Welke	Craggs	Thomas
25,26	Takac	Jerald	Daly

### FEBRUARY, 2025

1,2	Monty	McCourt	Merritt Jr
8,9	Baxley	Landt	Barbee
15,16	Nimeth	Thompson	Hatcher
22,23	Pepperman	Brigham	Bell

### MARCH, 2025

1,2	Rada	Rogers	Hitzemann
8,9	Curington	Hodges	Falvey
15,16	Davis	King	Fritton
22,23	Mosley	Cotton	Spaight
29,30	Jones	Bass	Healis

### APRIL, 2025

5,6	Helm	Herndon	Eineman
12,13	Welke	Kissner	Howard
18 (Holiday)	Welke AM/Takac PM	Kissner AM/Youmans PM	Scaglione
19,20	Takac	Youmans	Scaglione
26,27	Monty	Mackey-Barnes	Toner

### MAY, 2025

3,4	Baxley	Craggs	Militello
10,11	Nimeth	Jerald	Vergara
17,18	Pepperman	McCourt	Carney
24,25	Rada	Landt	Thomas
26 (Holiday)	Rada	Landt	Thomas
31	Curington	Thompson	Daly

### JUNE, 2025

1	Curington	Thompson	Daly
7,8	Davis	Brigham	Merritt Jr.
14,15	Mosley	Rogers	Barbee
21,22	Jones	Hodges	Hatcher
28,29	Helm	King	Bell

LAKE COUNTY

MARION COUNTY

TRI-COUNTY

4 (Holiday)	Helm AM/Welke PM	King AM/Cotton PM	Hitzemann
5,6	Welke	Cotton	Hitzemann
12,13	Takac	Bass	Falvey
19,20	Monty	Herndon	Fritton
26,27	Baxley	Kissner	Spaight

AUGUST, 2025

2,3	Nimeth	Youmans	Healis
9,10	Pepperman	Mackey-Barnes	Eineman
16,17	Rada	Craggs	Howard
23,24	Curington	Jerald	Scaglione
30,31	Davis	McCourt	Toner

SEPTEMBER, 2025

1 (Holiday)	Davis	McCourt	Toner
6,7	Mosley	Landt	Millitello
13,14	Jones	Thompson	Vergara
20,21	Helm	Brigham	Carney
23 (Holiday)	Helm	Brigham	Carney
27,28	Welke	Rogers	Thomas

OCTOBER, 2025

2 (Holiday)	Welke	Rogers	Thomas
4,5	Takac	Hodges	Daly
11,12	Monty	King	Merritt Jr
18,19	Baxley	Cotton	Barbee
25,26	Nimeth	Bass	Hatcher

NOVEMBER, 2025

1,2	Pepperman	Herndon	Bell
8,9	Rada	Kissner	Hitzemann
11 (Holiday)	Rada	Kissner	Hitzemann
15,16	Curington	Youmans	Falvey
22,23	Davis	Mackey-Barnes	Fritton
27 (Holiday)	Davis	Mackey-Barnes	Spaight
28 (Holiday)	Davis AM/Mosley PM	Mackey-Barnes AM/Craggs PM	Spaight
29,30	Mosley	Craggs	Spaight

DECEMBER, 2025

6,7	Jones	Jerald	Healis
13,14	Helm	McCourt	Eineman
20,21	Welke	Landt	Howard
24 (Holiday)	Welke	Landt	Scaglione
25 (Holiday)	Welke	Landt	Scaglione
26 (Holiday)	Welke AM/Takac PM	Landt AM/Thompson PM	Scaglione
27,28	Takac	Thompson	Scaglione