

SAMPLE PROPOSED ORDER

IN THE COUNTY COURT OF THE FIFTH JUDICIAL CIRCUIT
IN AND FOR MARION COUNTY, FLORIDA

Plaintiff,

v.

CASE NO.

Defendant,

_____ /

ORDER

[the following is for illustration purposes]

THIS CAUSE came before the Court before the Honorable LeAnn Mackey-Barnes on this the ___ day of _____, _____, and appearing before the Court were _____, and upon the pleadings and proofs and the Court being fully advised and finding it has jurisdiction of the subject matter and of the parties; it is

ORDERED and ADJUDGED *[type text in the body of the order as usual]*

Align Left

Indent by using spaces (not tabs)

← → **DONE and ORDERED** in Inverness, Marion County, Florida this **DDDD** ← All Caps, No Spaces

_____ One Single Line Space _____

Align Right → **JJJ**
All Caps, No Spaces

CERTIFICATE OF SERVICE

← → **I HEREBY CERTIFY** that a true and correct copy of the foregoing has been furnished using the Florida Court’s E-Filing E-Portal, via U.S. Mail, and/or Electronic Mail in accordance with the corresponding addresses listed therein on **MMMM** ← All Caps, No Spaces

_____ One Single Line Space _____

CCCC ← Align Left
All Caps, No Spaces

_____ One Single Line Space _____

Right Justified → **AAAA**
All Caps, No Spaces

INDEX OF CODES

DDDD	=	Date of Judge's Signature	JJJ	=	Judge’s Signature
MMMM	=	Mailing Date	CCCC	=	Service List
AAAA	=	Judicial Assistant’s Signature	GGGG	=	GM or JHO Signature
RRRR	=	Reported and Recommended Date			